

MINUTES OF THE  
REGIONAL WATER PLANNING GROUP “I” MEETING  
Wednesday, October 19, 2022 – 10:00 A.M.

1. **Call to Order** – Interim Chairman John Martin called the meeting to order at 10:13 A.M.
2. **Invocation/Pledge** – Matthew McBroom led the invocation. John Martin led the Pledge.
3. **Roll Call/Determination of Quorum** – The roll was called by Cheryl Bartlett and quorum was determined as follows:

**Voting Members Present: (15 of 22)**

Chris Davis – Counties  
Kate Dietz – Municipality (*Virtual*)  
Roger Fussell – Water Utility  
Yassin Gallardo proxy for Scott Hall – River Authority (*Virtual*)  
Kelley Holcomb – River Authority  
Fred Jackson – Counties (*Virtual*)  
John Martin – GMA-14  
Matthew McBroom - Environmental  
John McFarland – GMA-11  
David Montagne – River Authority  
Monty Shank – River Authority  
Mike Snyder – Industry (*Virtual*)  
Rob Starr – Water Utilities (*Virtual*)  
Terry D. Stelly – Public  
Christopher Wiesinger – Small Business

**Voting Members Absent: (6)**

David Alders - Agriculture  
Mark Dunn – Small Business (*resigned*)  
Stevan Gelwicks – Public (*deceased*)  
David Gorsich - Industry  
Matthew Mettauer - Agriculture  
Emily Whitworth – Water District

**Voting Member Category Vacancies: (1)**

Environmental

**Other Attendees**

**Agencies:**

Texas Water Development Board – Lann Bookout  
Texas Parks & Wildlife – Bill Adams  
David Miley – Rusk County GCD  
Teresa Griffin – Panola County GCD  
Penny Hansen – NTV GCD

**Staff and Consultants:**

Cheryl Bartlett, City of Nacogdoches	Cody McCann – Plummer Asso.
Cynthia Syvarth, PE, Plummer Asso.	Jordan Skipwith – Freese & Nichols

**4. Consideration and Approval of the minutes of the April 7, 2022 meeting**

John McFarland made a motion to approve the minutes of the April 7, 2022 meeting as presented, 2nd by Roger Fussell, passed unanimously.

**5. Consideration and Approval of Items related to East Texas Regional Water Planning Group Membership:**

a. Executive Committee

Nominating Committee Chair Monty Shank recommended the following for Executive Committee:

Chair – John Martin

1<sup>st</sup> Vice Chair – David Alders

2<sup>nd</sup> Vice Chair – John McFarland

Secretary – Terry Stelly

Asst Secretary – David Montagne

Member at Large – Matthew McBroom

Member at Large – Kelley Holcomb

Chris Davis made a motion to accept the nominees for Executive Committee, 2nd by Kelley Holcomb, passed unanimously.

b. Member resignations: Chairman Martin announced vacancies due to the resignation of member Mark Dunn and the passing of member Stevan Gelwicks and asked for a motion to remove the two voting members. John McFarland made the motion, 2<sup>nd</sup> by Monty Shank, passed unanimously.

c. Nominating Committee Chair Monty Shank reported that there are currently 3 vacancies in membership: Public, Small Business and Environmental

d. Appointment of New Voting Members – no new members were presented. Chairman Martin asked members to make recommendations to him or Monty.

**6. Report from City of Nacogdoches**

Stacy Corley retired from the City of Nacogdoches on June 30 and the new administrative representative is Cheryl Bartlett. She presented reports with bank balances of the Region I accounts. Chairman Martin stressed the importance for members to communicate and acknowledge emails from Cheryl, especially concerning attendance at meetings.

**7. Reports of adjoining regions activity:**

a. Region C – John Martin attended the last Region C meeting, 5/23/22 and reported that they are working on a new website and that there were some discussions about communications between Regions C & D. John asked for a volunteer to take on the job of representing Region I at Region C meeting due to the geographical distance for him.

b. Region D – John McFarland; Group has not met recently. At last contact, they were reviewing by-laws and current state codes.

c. Region H – Yassin Gallardo reporting in absence of Scott Hall – neither attended the last Region H meeting and no report.

**8. Report from Standing Committees:**

a. Executive Committee – John Martin – no report

b. Finance Committee – Mark Dunn has resigned, no report

- c. Bylaws Committee – David Alders – not present, no report
- d. Technical Committee – Scott Hall – not present, no report
- e. Nominations Committee – Monty Shank – reported and action taken in Item 5

## 9. Report from consultant team:

- a. Review of 6<sup>th</sup> Cycle Water Planning schedule – Cynthia Syvarth, PE, Plummer Asso

Cynthia Syvarth reported that Region I is currently in the second half of the second year of the 5-Year Planning Cycle. TWDB completed the Mining & Irrigation studies in August and draft reports are out for review. She reviewed the Water User Group List adjustment recommendations that were submitted to TWDB.

Cynthia reported that a survey will be going out to Planning Group Members to determine specific areas of interest and possible contacts concerning six categories, along with the respective counties, in order to get more information concerning possible new data and projects in our region.

- b. Review of available Draft Projections & Methodology – Cynthia Syvarth

Municipal Demand – Deadlines for municipal demand projections, originally scheduled for February 2023, have been delayed due to delays in population information from census data.

Non-Municipal Demand – Revision requests due July 2023:

- Livestock
- Manufacturing
- Steam – Electric Power
- Mining
- Irrigation

Methodologies for preparing projections for the first three areas were reviewed at the last meeting and Cynthia presented methodologies for Mining and Irrigation at this meeting. The presentations for both meetings with more detailed information on these methodologies can be found on the Planning Group Website. <https://www.etexwaterplan.org/meetings/>

## 10. Reports from other state agencies, as necessary:

- a. Texas Water Development Board – Lann Bookout

Lann discussed some modifications to the timeline for projections due to the delay in getting population data. All data that has been released is available on the TWDB website and WUGs are strongly encouraged to review the information, meet to discuss the projections and develop comments to submit for revisions.

Lann also reviewed significant new requirements for the 20216 RWPs – specifically Task 3, Task 4B, Task 4C, Task 5B, Task 7, Task 9 and Task 10. Many of these changes affect reporting strategies and the timeline for submitting information to the TWDB.

More detailed information can be found in the presentation documents for this Region I Planning Group meeting. <https://www.etexwaterplan.org/meetings/> This document also contains a link to the TWDB website 2026 water group planning documents.

- b. Texas Department of Parks & Wildlife – Bill Adams – reviewed information that TP&W has on river and wetlands habitats in the area and offered their assistance as needed.
- c. Texas Department of Agriculture – Manual Martinez – not present
- d. Texas Soil and Water Conservation Board – Trey Watson – not present

**11. Consideration and Approval of nominations of planning group members to serve as a member and alternate to the Interregional Planning Council; and formally appoint liaisons for adjoining regions.**

Chairman Martin recommended that Kelley Holcomb be appointed as the Region I representative to the Interregional Planning Council and that David Alders continue to serve as the alternate. Chris Davis made the motion, 2<sup>nd</sup> by Terry Stelly, passed unanimously.

**12. Consideration and Approval of committee appointments.**

Chairman Martin recommended appointment of Kelley Holcomb as Finance Committee Chair and John McFarland to serve on the Finance Committee. Motion to accept these appointments made by Robb Starr, 2<sup>nd</sup> by Matthew McBroom, passed unanimously.

**13. Discussion of Budget preparation for FY 22-23.**

No report available at this time due to lack of Finance Committee. Kelley Holcomb will work with Cheryl and City of Nacogdoches to develop a report for a future meeting.

**14. Public Comments** - no public comments

**15. General Discussion** – David Montagne volunteered his agency to represent Region I at future Region C meetings. Chairman Martin stated that he will check into the formalities on how best to proceed.

**16. Set Next Meeting Date** – January 18, 2023.

**17. Adjourned** at 11:43

APPROVED THIS \_\_\_\_\_

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John Martin, Chair  
ETRWPG – Region I

ATTEST: \_\_\_\_\_  
Terry Stelly, Secretary