

MINUTES OF THE REGULAR MEETING  
of the  
REGIONAL WATER PLANNING GROUP "I"  
**Wednesday, November 5, 2008 – 10:00 a.m.**  
Nacogdoches Recreation Center  
1112 North Street, Nacogdoches, Texas

1. Call to Order – Chair Kelley Holcomb called the regular meeting to order at 10:10 a.m.
2. Invocation & Pledge of Allegiance – Kelley Holcomb led the group in the Pledge of Allegiance.
3. Roll Call and Determination of Quorum – The roll was called by Lila Fuller and a quorum was determined as follows:

**Voting Members Present (12 of 21)**

Josh David  
Dr. Michael Harbordt  
William Heugel  
Kelley Holcomb  
David Brock  
Worth Whitehead  
Dr. J. Leon Young  
Bill Kimbrough  
Monty Shank  
David Alders  
George P. Campbell  
Darla Smith

**Voting Members Absent (9)**

Glenda Kindle  
Jerry Clark  
Duke Lyons  
Robert Stroder  
Ernest Mosby  
Jeff Branick  
Honorable Hermon Reed  
Judge Chris Davis  
Dale R. Peddy

**Proxies:**

Kelley Holcomb for Jerry Clark  
Bill Kimbrough for Jeff Branick  
Kelley Holcomb for Herman Reed  
Kelley Holcomb for Dale R. Peddy

**Non-Voting Members Present:**

Terry D. Stelly, Texas Parks and Wildlife  
 Linda Parker, Texas Department of Agriculture  
 Connie Standridge, Region C  
 Walter Glenn, SETGCD

**Other Guests Present:**

W. David Meesey, TWDB	Bob Bowman
Stuart Novell, TWDB	Rick Bourque, Schaumburg and Polk, Inc.
Gary Graham, Schaumburg and Polk, Inc.	Scott Hall, LNVA
Rex Hunt, Alan Plummer Associates	John Martin, SETGCD
Simone Kiel, Freese & Nichols	James Beach, LBG-Guyton Associates
Jack Tatum, SRATX	

4. Consideration and Approval of the Minutes for the August 13, 2008 meeting. Chair Kelley Holcomb referenced the minutes in the packet. Josh David moved to approve as presented. The motion was seconded by Bill Kimbrough and unanimously passed.
5. Report from City of Nacogdoches – No report.
6. Reports from adjoining regions activity:
  - Chair Holcomb stated Mike Harbordt had volunteered to represent Region I at the Region C meetings.
  - A. Region C – Connie Standbridge reported that the Study Committee would give updates on the Region C water supply special studies at the December 8 meeting.
  - B. Region D – no report
  - C. Region H – David Alders stated the region's draft Drought Management Report and Draft Interruptible Supplies Report was available on the Region H website.
7. Reports from Standing Committees
  - A. Executive Committee – Chair Holcomb stated he would address the report from the Executive Committee later in the agenda.
  - B. Finance Committee – Darla Smith, chair reported that notice letters for the allocations from participating entities had been sent out and 3<sup>rd</sup> notice letters would be sent out November 15. Ms. Smith stated that several entities had submitted after receiving the first two letters, but that 12 counties had yet to pay. Ms. Smith read the list of counties who had not paid and asked planning group members to contact their county if appropriate. She stated she would email the list of those who had not paid to the members. She stated that in February when more payments had been received the committee might recommend a budget amendment.
  - C. Bylaws Committee – David Alders stated the committee would give a report later in the agenda.

- D. Technical Committee – Mike Harbordt stated they had held several meetings with the consultants and that the consultants would give their report later in the agenda. He stated Schaumburg and Polk could provide copies of Studies 1-5 on a CD if any of the members wanted to review.
- E. Nominations Committee – George Campbell reported that the committee had received nominations for small business representatives, but that none met the criteria. He stated the committee had rejected those nominations, but that there were some additional nominations pending review. Mr. Campbell stated it was the committee's intent to make sure that groundwater members were represented.
8. Reports from other state agencies.
- A. Texas Department of Parks & Wildlife – Terry Stelly with TPW Port Arthur reported that Hurricane Ike had solved the Gulf dead zone problems for this year, but they would return in the spring, with the severity based on the winter conditions. Mr. Stelly reported that his office had to relocate due to storm damage and gave his new telephone number of 409-736-9035, with the mailing addressing being the same.
- B. Texas Department of Agriculture – Linda Parker had no report.
9. Report from Texas Water Development Board Staff – David Meesey with TWDB represented Temple McKinnon, Senior Project Manager who had a conflicting meeting in Conroe and could not attend. Mr. Meesey stated that it had been 10 ½ years since the Region I Planning Group had started and commended the group for its dedication. Mr. Meesey reported that \$11.34 million was allocated in the summer for this phase of the plan. He stated \$300,406 was allocated for Region I for Round 3 Phase 2 project. Meesey further commented that some members might have been contacted by the State Comptroller's Office, which was developing a study of the funding status for water planning projects. He stated TWDB would review the report. Chair Holcomb encouraged all of the members to review the report when available.
- Mike Harbordt commented that he had received a letter from TWDB. He stated TWDB had interviewed and selected members to development drought management as a water planning strategy for the next round of planning. Harbordt stated none had been submitted in the last few rounds and he would attempt to get answers to why for inclusion of the planning report.
10. Report from Consultant Team – Gary Graham, consulting engineer with Schaumburg & Polk reported on the four tasks that were included in the Scope of Work.

Simone Kiel briefed the Planning Group on the Toledo Bend Project through a PowerPoint presentation covering cost analyses; impacts on receiving reservoirs; and bays and estuaries. *(Copies of the PowerPoint presentation are available by contacting the Region I Planning Group Administrator)*

Leon Young asked if electric is the most effective way to move water, to which Ms. Kiel stated it was the standard model from the state.

Terry Stelly asked how this compared to T. Boone Pickens project. Ms. Kiel stated the main difference was his was gravity flow, but there were other different components.

Rex Hunt with Alan Plummer Associates briefed the group on regional solutions for small water suppliers, stating there were 289 small suppliers, with 60 suppliers with water quality and or supply deficiencies. He provided a technical memorandum on the 2007-2009 Regional Water Planning Study No. 3 of Municipal Water Uses. *(Copies of this study are available by contacting the Region I Planning Group Administrator)*

12:00 noon –Break for lunch.

12:25 p.m. – Meeting resumed

Rex Hunt stated that Study 3 was not yet complete. He explained that 65 surveys were sent, with 21 returned and 28 promises to respond. He anticipated the study to be submitted to TWDB by the end of the year.

Gary Graham reviewed industrial demands and there was discussion on the demands of LNVA. Scott Hall with LNVA briefly discussed their new project and stated he would get with Gary Graham to include the information for the report.

11. Educational Presentation: Stuart Novell with TWDB gave a brief educational presentation on electric generation based on the Statewide Water Consumption Estimates from 2006. He stated he would prepare a technical memorandum and send to Chair Holcomb to share with the Planning Group for input.
12. Public Comments: None
13. Unfinished Business: None
14. New Business:
  - A. Receive Public Comment on Draft Studies Report for Round 3, Phase 1 Regional Water Planning.  
  
No one appeared desiring to speak.
  - B. Consideration and Possible Approval of Draft Studies Report for Round 3, Phase 1 Regional Water Planning and authorize submission of same by the City of Nacogdoches.

Mike Harbordt moved to accept Studies 1-5 and authorize the executive committee to make changes as necessary. Monty Shank seconded and the motion passed unanimously.

- C. Consideration and possible approval authorizing the City of Nacogdoches to execute the contract with TWDB for Round 3 Phase 2 Regional Water Planning.

Worth Whitehead moved to authorize the City of Nacogdoches to execute a contract with TWDB for Round 3 Phase 2 Regional Water Planning. The motion was seconded by Josh David and unanimously passed.

- D. Consideration and Possible approval of amending the bylaws regarding term limits for voting members of the ETRWPG.

David Alders reported that the Bylaws Committee had met at 9:45 a.m. He stated that 1/3 of the members' terms expire in August 2009, and due to weak interest it was hard to keep active members, and hard for the Nominating Committee to seek interest. He further stated Region I was the only planning group that had term limits in their bylaws.

Mr. Alders stated the committee was recommending that Section 2, Article 5 be stricken and that the enumeration exist, with sections being amended accordingly.

Mr. Alders moved to accept the recommendation of the Bylaws Committee. The motion was seconded by Josh David and unanimously passed.

- E. Consideration and Possible Approval of requesting the City of Nacogdoches to solicit Request for Qualifications for consulting engineering services for Round 3 Phase 2 Regional Water Planning.

Chair Holcomb stated that timing in the planning process was good to solicit engineering services. He stated Schaumburg and Polk had been providing consulting services to the Planning Group for 10 ½ years and had done an excellent job, however he felt it would benefit the planning group to see what was out there. He explained the Executive Committee met and was recommending the Planning Group approve the solicitation process by the City of Nacogdoches and authorize the Executive Committee to make the final selection in an effort to have a contract executed by January 31, 2009.

Mike Harbordt moved to authorize the City of Nacogdoches to solicit RFQs to be due December 12, and the Executive Committee be authorized to select, interview and approve a recommendation to the City for hiring of a consultant. The motion was seconded by Monty Shank and unanimously passed.

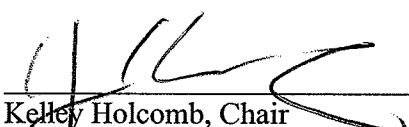
There was brief discussion and clarification on the selection process and the Executive Committee's role in such. George Campbell and Leon Young stated they would prefer the Planning Group make the final decision on a recommendation to the City, stating it was a difficult task and merited involving the entire group. Leon Young offered an amended motion that the Planning Group ratify the Executive Committee's selection and that the Planning Group meet to vote on a consultant in

order to meet the necessary deadlines. The motion was seconded by George Campbell and unanimously passed.

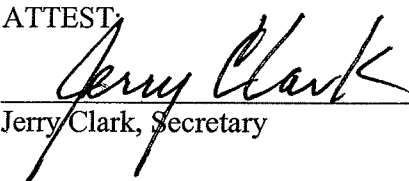
15. Chairman's Report – Chairman Holcomb stated Jerry Clark would lead the planning team on Study 1 regarding the Environmental Flows Committee.
16. General discussion – Chair Holcomb stated the proposed date for the next meeting was Wednesday, February 11, 2009 at 10:00 a.m. unless there was a need to meet sooner in order to vote on the selection of a consultant.
17. Adjournment:

Adjourned 1:47 p.m.

APPROVED THIS 11th DAY OF FEBRUARY 2009.

  
Kelley Holcomb, Chair  
ETRWPD – Region I

ATTEST:

  
Jerry Clark, Secretary