

MINUTES OF THE REGULAR MEETING  
of the  
REGIONAL WATER PLANNING GROUP "I"  
**Wednesday, March 16, 2011 – 10:00 a.m.**  
Nacogdoches Recreation Center  
1112 North Street, Nacogdoches, Texas

1. Call to Order – Kelley Holcomb, Chair called the regular meeting to order at 10:10 a.m.
2. Invocation & Pledge of Allegiance – David Alders gave the invocation and led the group in the Pledge of Allegiance.
3. Roll Call and Determination of Quorum –The roll was called by Lila Fuller and a quorum was determined as follows:

**Voting Members Present (14 of 22)**

Kelley Holcomb  
David Alders  
David Brock  
Jerry Clark  
Josh David  
Mark Dunn  
Mike Harbordt  
William Heugel  
Joseph Holcomb  
Bill Kimbrough  
Glenda Kindle  
Monty Shank  
Worth Whitehead  
J. Leon Young

**Voting Members Absent (8)**

Jeff Branick  
George P. Campbell  
Chris Davis  
Scott Hall  
Duke Lyons  
Dale R. Peddy  
Herman Reed  
Darla Smith

**Proxies:**

Jerry Clark for Jeff Branick  
Bill Kimbrough for Herman Reed  
Bill Heugel for Darla Smith

**Non-Voting Members Present:**

Connie Standridge (Region C)

**Governmental Reporting Agencies Present:**

Lann Bookout, Texas Water Development Board

**Other Guests Present:**

Rex Hunt, Alan Plummer Associates, Project Consultant  
 Dawn Pilchner, LNVA  
 Steve Bartlett, City of Nacogdoches  
 John Martin, SE Texas GCD

4. **Consideration and Approval of the Minutes for the December 10, 2010 meeting.** Chair Holcomb referenced the minutes in the packet.

Michael Harbordt moved to approve the minutes as written. The motion was seconded by Monty Shank and unanimously passed.

5. **Report from City of Nacogdoches** – No report.

6. **Reports from adjoining regions activity:**

- A. **Region C** – Mike Harbordt deferred to Connie Standridge who was in the audience. Ms. Standridge stated the first meeting of the year was scheduled for March 21. She stated the census figures would be discussed, as they differed from projections.
- B. **Region D** – Worth Whitehead stated Region D was going through their consultant selection process and was at the same stage as Region I.
- C. **Region H** – David Alders stated Region H had their last meeting on January 5, with the next meeting scheduled for next week. He stated they were approving their application for funding for the initial phase for the 2016 plan, and were in their consultant selection process.

7. **Reports from Standing Committees:**

- A. **Executive Committee** – Kelley Holcomb stated the Executive Committee met and will present discussion under Item 14.
- B. **Finance Committee** – Bill Heugel reported that all counties had paid their allocations with the exception of Angelina and Henderson Counties.

**Bylaws Committee** – David Alders – No report.

D. **Technical Committee** – No report.

E. **Nominations Committee** – No report.

8. **Reports from other state agencies:**

- A. **Texas Parks & Wildlife Department** – Terry Stelly gave an update on water issues. He also informed the group he would provide copies of the State of the Gulf at the next meeting.

*Joe Holcomb arrived at 10:23 am.*

**B. Texas Department of Agriculture** – Linda Parker absent. No report.

9. **Report from Texas Water Development Board Staff** – Lann Bookout reported that the Texas Water Development Board approved all plans at the end of 2010 and were currently

working on the State Water Plan, completing the 3<sup>rd</sup> Cycle. He stated staff was preparing for the 2016 Regional Water Plan process, which will compose the 2017 State Water Plan. He stated the 4<sup>th</sup> cycle will focus on the new census date with full-scale revisions to all population projections to the year 2070. Lann stated that it was anticipated that population projections would be contentious during this planning cycle. He reported that funding for the initial funding phase was 3.2 million for all regions, to be divided by region using a formula. He stated funding could be augmented from any 2011 funds remaining, or from potential future appropriations. He stated TWDB was requesting 6.3 million in appropriations in this Legislative session.

Lann Bookout reviewed the application process for the initial planning phase. He explained that TWDB had developed a limited scope of work without long-term funding requirements that included limited tasks. He stated additional tasks could be added after the Legislative session. He said new applications could be submitted in 2012 and would require contract amendments.

He briefly reviewed the timeline developed by the Texas Water Development Board and said the initial funding applications would be approved on June 22. He stated the contract phase would run from June – August, with appropriations known for future funding in late 2011. He reviewed the remaining timelines, and stated the new regional plans would be adopted September 1, 2015.

Member Glenda Kindle asked that the Texas Water Development Board's Executive Summary be printed and mailed to her.

**10. Report from Consultant Team – Rex Hunt/Alan Plummer Associates, Inc.  
Report on possible schedule for the Round 4 planning cycle.**

Rex Hunt reviewed the initial Scope of Work for Phase 1, which included work on Chapters 2, 3 and 4. He presented work that would be done on each chapter as follows:

**Chapter 2: Current Projected Population and Water Demand**

**Task 2A – Non-population related water demand projections**

- Evaluate TWDB draft demands and review public comment on demands
- Submit request for revisions to TWDB and assist with resolving allocations
- Modify water demand projects for WWPs
- Update WWP contractual and WUG seller obligations

Mr. Hunt stated that previous plan issues with industrial and steam electric water demands would need to be looked at closely, as well as gas exploration issues. He commented that there was potential for environmental issues. There was discussion on environmental flows and the issues that would be involved in the 4<sup>th</sup> Cycle.

Lann Bookout stated groundwater issues were active as filed bills already in this Legislative Session.

Glenda Kindle asked if the ETRWPG should adopt a resolution in support of groundwater districts. Chair Holcomb stated it is already in the plan without actively changing the policy of the ETRWPG.

**Task 2B – Population and Population-Related Water Demand Projections**

- Evaluate TWDB draft population projections and water demand projections
- Submit request for revisions to TWDB; assist with resolving population and demand allocations
  - Include new WUGS
  - Consider WWP modifications
- Update WWP and WUG contractual obligations

Mr. Hunt stated this chapter would follow the same process to add WUGs and consider wholesale water providers. He stated census data would not be well received in the planning process, and a significant debate and/or discussion on populations could be expected in Cycle 4.

Glenda Kindle asked if there was a way to get better household numbers.

Mark Dunn stated there were companies that he had used for retail development that could give up-to-date information. There was discussion on what information could be used based on the TWDB rules.

Lann Bookout stated the U.S. Census is the national standard, which is why it is used.

**Chapter 3: Water Supply Analysis****I. Estimate Surface Water Availability and Supplies**

- Select assumptions, models, etc.; update WAMs
- Assign water supplies to WUGs and WWPs
- Quantify revised firm yields and firm diversions
- Identify physical and contractual constraints
- Determine available water supply for each WUG and WWP

Mr. Hunt stated one potential issue was the constantly changing estimate of water supplies in reservoirs. Sedimentation of reservoirs would also eventually be an issue.

**II. Estimate Groundwater Availability and Supplies**

- Review pumping volumes from adopted DFCs
- Develop estimates for areas without DFCs
- Assign groundwater supplies to WUGs and WWPs
- Identify physical and contractual constraints
- Determine available groundwater supply for each WUG and WWP

**III. Estimate System, Reuse and Other Types of Supplies**

- Identify system operation sources serving the region
- Identify and quantify reuse within the region
- Assign available water supplies, as appropriate, to WUGs and WWPs
- Identify physical and contractual constraints

**Chapter 4: Water Management Strategies****Task 4A – Identification of Water Needs**

- TWDB will perform this task, based on the results of Tasks 2A, 2B and 3.
- Estimates of needs (potential shortages) by:
  - Decade
  - River basin
  - Planning region

- TWDB will prepare a socioeconomic analysis of the economic effects of not meeting identified water needs, if requested by the ETRWPG

**Task 4B – Identification of Potentially Feasible WMS**

- Receive public comment on WMS process
- Determine the “highest practicable level” of water conservation
- Consider TWDB Water Loss Audit Report
- Describe significant changes in WMS
- Document “no potentially feasible strategies” for WUGs or WWP’s with shortages
- Identify potential WMS for WUGs and WWP’s

**Task 4C – Prepare and Submit Technical Memorandum**

- Prepare Technical Memorandum (TM) that summarizes work in Tasks 2A, 2B, 3, 4A, and 4B
- TM must include the following:
  - o Executive summary
  - o DB17 online planning tables
  - o Summary of work performed
  - o Explanation of significant changes in supplies
  - o Explanation of significant changes in needs
  - o Impacts of MAGs
  - o Proposed scope for further planning work

Mr. Hunt explained action that needed to be taken to move forward with the project:

1. Complete contract between the City and Consultant Team (City/Consultant)
2. Develop a detailed schedule (Consultant)
3. Consider how best to integrate the new population estimates into the regional water planning process (Everyone)

Lann Bookout reviewed the application process due by April 8 and the notice requirements. It was noted that Region I had been allocated approximately \$229,000 for the initial phase.

**11. Educational presentation – None.**

**12. Public Comment – None.**

**13. Unfinished Businesses – None.**

**14. New Business**

**A. Consideration and Possible Approval of Lead Consulting Firm for Round 4 Regional Water Planning Activities; authorization for the City of Nacogdoches to engage Lead Consulting Firm.**

Chair Holcomb stated that Alan Plummer Associates, Inc. was the only firm to submit a RFQ. He stated that Klotz & Associates had been added to the team. Chair Holcomb stated the Executive Committee had reviewed the proposal submitted and recommended the choice of Alan Plummer Associates, Inc. as lead consultant for Round 4 Regional Water Planning Activities.

David Alders moved to accept the recommendation of the Executive Committee as presented and authorize the City of Nacogdoches to contract with Alan Plummer Associates, Inc. The motion was seconded by Glenda Kindle and unanimously passed.

**B. Consideration and Possible Approval authorizing the City of Nacogdoches to provide public notice and submit a grant application and execute the Final Agreement with TWDB on behalf of Region I relating to funding for Round 4 Regional Water Planning.**

Glenda Kindle moved to authorize the City of Nacogdoches to provide public notice and submit an application to the Texas Water Development Board on behalf of Region I relating to funding for Round 4 Regional Water Planning and execute a final agreement. The motion was seconded by Mark Dunn and unanimously passed.

**C. Consideration and Possible Approval to authorize the City of Nacogdoches to provide public notice and hold a public meeting to take public input on issues that should be addressed or provisions that should be included in the regional or state water plan for Round 4 of Regional Water Planning.**

Glenda Kindle moved to authorize the City of Nacogdoches to publish a notice and hold a public meeting to solicit comments on Round 4 Regional Water Planning. The motion was seconded by Monty Shank and unanimously passed.

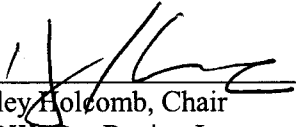
**15. Chairman's Report** – No report.

**16. General discussion** – Chair Holcomb stated that the next meeting would be at the time of the public meeting to receive comments on Round 4 water planning and would be determined at a later date.

**17. Adjourn** –

David Alders moved to adjourn at 11:45 a.m. The motion was seconded by Josh David and unanimously passed.

APPROVED THIS 22<sup>nd</sup> DAY OF JUNE 2011.

  
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Kelley Holcomb, Chair  
ETRWPD – Region I

ATTEST:

  
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Jerry Clark, Secretary